

Risk Assessment

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INSTRUCTIONS

ASSESSMENT STAGE: Complete section A1; Identify hazards using Hazard Table in section A2; Establish Control Measures to reduce risks in section A3

MONITORING STAGE: Complete section M1; Score Control Measures in section M2 using a scale of 0-10 (10 being complete compliance); State further actions required in section M3

Section A1 - Assessment Information

Assessment reference number	wksp09
Assessment date	29/10/2008
Activity / item / area	Potters Potion Workshop for P1-7
Person at risk	Staff / Visitors

Assessor	Hannah Crookes
Review date	29/10/2009
Monitoring frequency	Daily
Authorised by	Hannah Crookes

Section A2 - Hazard Table

Degree Of Risk

High	Med	Low	
			A. Falling
	X		B. Tripping / slipping
			C. Trapping
	X		D. Flying particles
			E. Fire / flammable atmosphere*
			F. Oxygen enrichment
			G. Collapse
			H. Overturning
			I. Electric shock
			J. Moving machinery parts*
			K. Moving vehicles
			L. Drowning
			M. Noise
	X		N. Substances / chemicals / fumes / dusts*
			O. Burns
			P. Bursting / explosion risk
			Q. Vibration
			R. Oxygen depletion
			S. Protruding objects / parts
			T. Asphyxiation

Degree Of Risk

High	Med	Low	
			U. Handling*
			V. Respiratory
	X		W. Personal Health
			X. Struck by falling objects
			Y. Lone working
			Z. Violence / aggression
			AA. Stress*
			BB. Heating / ventilation
			CC. Asbestos*
	X		DD. Possible allergy to certain foodstuffs.
	X		EE. Possible irritation of soap in eyes.
			FF.
			GG.
			HH.
			II.
			JJ.
			KK.
			LL.
			MM.
			NN.

* May require further in-depth assessment, e.g. Fire, COSHH, Manual Handling. For guidance, see 'Risk Assessment Techniques' in Background Information

Section M1 - Monitoring Information

Person carrying out monitoring	Sandy Colville
Monitoring date	Dec 11, 2008

Department / location	Education Room
Checked by	<i>AMC</i>

Section A3 - Control Measures

Full safety brief before workshop begins.	10
Staff Supervision.	10
Teachers / Carers remain with group.	10
Workshop area well lit.	10

Section M2 - Monitoring Scores

Evaluation / score % **100**

Section M3 - Further Actions Required