

Risk Assessment

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INSTRUCTIONS

ASSESSMENT STAGE: Complete section A1; Identify hazards using Hazard Table in section A2; Establish Control Measures to reduce risks in section A3

MONITORING STAGE: Complete section M1; Score Control Measures in section M2 using a scale of 0-10 (10 being complete compliance); State further actions required in section M3

Section A1 - Assessment Information

Assessment reference number	wksp20
Assessment date	11/12/2008
Activity / item / area	Materials Matter p4-s2
Person at risk	Staff / Visitors

Assessor	Clara Cromar
Review date	11/12/2009
Monitoring frequency	Daily
Authorised by	Hannah Crookes

Section A2 - Hazard Table

Degree Of Risk

High	Med	Low	
			A. Falling
	X		B. Tripping / slipping
			C. Trapping
	X		D. Flying particles
	X		E. Fire / flammable atmosphere*
			F. Oxygen enrichment
			G. Collapse
			H. Overturning
	X		I. Electric shock
			J. Moving machinery parts*
			K. Moving vehicles
			L. Drowning
			M. Noise
	X		N. Substances / chemicals / fumes / dusts*
	X		O. Burns
			P. Bursting / explosion risk
			Q. Vibration
			R. Oxygen depletion
			S. Protruding objects / parts
			T. Asphyxiation

Degree Of Risk

High	Med	Low	
	X		U. Handling*
	X		V. Respiratory
	X		W. Personal Health
	X		X. Struck by falling objects
			Y. Lone working
			Z. Violence / aggression
			AA. Stress*
			BB. Heating / ventilation
			CC. Asbestos*
	X		DD.
			EE.
			FF.
			GG.
			HH.
			II.
			JJ.
			KK.
			LL.
			MM.
			NN.

* May require further in-depth assessment, e.g. Fire, COSHH, Manual Handling. For guidance, see 'Risk Assessment Techniques' in Background Information

Section M1 - Monitoring Information

Person carrying out monitoring	Sandy Colville
Monitoring date	Dec 11, 2008

Department / location	Education Room
Checked by	<i>AMC</i>

Section A3 - Control Measures

Section M2 - Monitoring Scores

Full safety brief before workshop begins.	10
Staff Supervision.	10
Teachers / Carers remain with group.	10
Seek assistance when carrying props + props boxes if needed	10
Presenter to stop immediately if audience behaviour poses a risk to safety	10
Wear protective gloves (latex free to avoid reaction) when deemed necessary	10
Stored chemicals out of reach of audience	10
Chemicals should not be left unattended unless in a suitable locked venue/container	10
Presenters trained on correct use of equipment	10
Presenter should wear protective gloves, goggles and aprons when necessary	10
Check mains adaptor and transformer for damage prior to shows, EL wire is low voltage (12 Volts) and hence poses minimal risk if damaged.	10
Volunteers should wear protective gloves, goggles and aprons	10
Canister volley has been designed to allow enough time for the presenter to move away prior to canister firing.	10
Audience in seats unless volunteering.	10
Evaluation / score %	100

Section M3 - Further Actions Required

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